



# January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Holiday – New Years Day – Affinity Offices are CLOSED	3 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 12/16/22 to 12/31/22. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.	4	5	6	7
8	9	10	11	12 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	13	14
15	16 Payroll Closes today at 5:00pm. All changes and corrections must be made in Spokechoice for period of 1/1/23-1/15/23. PROVIDERS MAKE SURE GUARDIANS APPROVE HOURS TODAY.	17	18	19	20	21
22	23	24	25	26 PAYDAY Direct Deposits In bank by 9:00am and Paychecks Mailed by 3:00pm today	27	28
29	30	31	Notes: Affinity Office is open on Monday January 16 <sup>th</sup> – Martin Luther King Holiday.			